Guidance for Gas Stations and Convenience Stores
Reopening during COVID-19 Pandemic

Manage Employee Health –
• Take temperatures and monitor symptoms of employees prior to starting to work.
• If an employee becomes sick at work, send them home and clean and disinfect workspace.
• Notify other employees of possible exposure to illness.
• Encourage employees to wear a mask or face covering.
• Practice social distancing from other people whenever possible.
• Assure employees are routinely washing their hands for at least 20 seconds after each customer.
• Remind employees to not touch their eyes, nose and mouth.
• If an employee coughs or sneezes encourage them to use a tissue, dispose of the tissue and wash hands immediately for at least 20 seconds.

Manage Operations –
• Wash, rinse, and sanitize food contact services every 15 minutes to 1 hour.
• Clean and sanitize countertops and touch pay pads after every customer.
• Clean and sanitize door handles and self-serve drink machines every hour.
• Clean and sanitize bathrooms every hour.
• Discontinue self-service food that require customers to use utensils or dispensers. Convert these areas to areas staff are preparing and serving food for the customer.
• Designate spacing for people waiting in line for check out – recommendation is 6 feet.
• Increase spacing isles to allow for social distancing between customers while selecting items to buy.
• Monitor the number of customers in the facility. Limit customers to 10 or less to assure spacing of at least 6 feet between customers.
• Assure adequate supply of soap and water are available for customers to wash hands before and after visit to the facility.
• Monitor health of customers and if showing visible symptoms of illness clean and sanitize areas where customer visited.
• Have designated pick up zones for pick-up of prepared food items to assist with social distancing.